**NNMC Faculty Senate Meeting**

**3/7/2025**

**Minutes**

Meeting called to order at 1:03 pm.

**Senators/Officers in attendance:** Scott Braley, David Lindblom, Steph Zawadzki, Brenda Linnell, Rachel Meiklejohn, Anne Gray, Joan Hodge, Lori Franklin, Ana Vasilic, Margaret Zak, David Torres, Melanie Colgan, Anna Case-Hofmeister, Bob Tierney, Steve Cox, Teresa Beaty, Alberto Mares, Dorianis Perez, Kelvin Rodriguez

**Non-senators & Officers/Guests in attendance:** Hector Balderas, Larry Guerrero, Tim Crone, Geno Trujillo

Motion to approve meeting agenda – Melanie Colgan

2nd motion to approve meeting agenda – Margaret Zak

All approve – Motion passes

Motion to approve meeting minutes – Rachel Meiklejohn

2nd motion to approve meeting minutes – Brenda Linnell

All approve – Motion passes

**Guests/Reports**

**President Report** – Hector Balderas

* Audit status update reflecting increased fiscal accountability; campus infrastructure update (e.g., cafeteria opening); funding considerations re: House Bill 2 and possible CHESS developments; internal policy reflections (chair rotation policy, academic affairs)

**Provost Report** – Larry Guerrero

* 2 new Board of Reagents members announced; David Torres will take over for Courtney Bruch as Director of Assessment; LMS mtg 3/14 @ 9am in Events Center

**Union Report** – Tim Crone

* State legislation updates re: HB 69 & HB 193; NMPSIA & Higher Ed. developments

**Security & Facilities** – Geno Trujillo

* Fire system tests and repairs in-progress; important lost items can be announced via the NNMC Broadcast system; fence & blue pole upgrades in-progress

**New Business**

**Update on Chair Rotation Policy** – Scott Braley

* Feedback on the policy from Personnel and Asi Es was provided; the Board of Reagents struck the policy entirely; Scott will send out an email for an ad hoc committee (department chairs and senators) to start working towards a policy framework

**Proposed Language for Posthumous/In-Memoriam Degrees** – Margaret Zak

* Policy presented & discussed; both the Provost and Registrar have signed-off
* Motion to approve the Posthumous Degree and In Memoriam Recognition policy presented by Margaret – Lori Franklin
* 2nd Motion to approve the Posthumous Degree and In Memoriam Recognition policy presented by Margaret – Joan Hodge
* Motion passes

**Preliminary Discussion on Issues in Academic Affairs** – Scott Braley

* There are important policy changes needed regarding Academic Affairs; PFAC is working with the President to get clarification on the following:
  + Graduation – are fee and redundant forms/processes accessibility barriers?
  + Substitution of classes – what are the standards and who makes the final decision?
  + Advising/Assessment of graduation applications –should audits occur earlier?
  + Responsiveness – what is an acceptable timeframe to student inquiries?
  + Transfer processes – are we following the transfer policies we have in place?
  + DegreeWorks – is it functioning as expected?
  + Registrar Office understaffing concerns
* President requests policy and guidelines for his involvement; Scott requests the Academic Standards Committee draft guidelines for substitutions (what, how many); PFAC to provide feedback on graduation processes and accessibility
* Discussion will continue in future meetings, Janice Baca will join for part of the discussion

**Committee Reports**

**Academic Standards** – Rachel Meiklejohn

* Upgraded the flowchart for the grade appeal process to improve clarity

**¡Asi Es!** – David Lindblom

* Bridging Advocacy to Practice event on 3/29 on campus

**Educational Policy** – Anne Gray

* No report

**General Education** – Lori Franklin

* No report

**Honors** – Margaret Zak

* No report beyond the Posthumous Degree and In Memoriam Recognition policy

**LMS Ad Hoc** – Joan Hodge

* No report
* Committee officially closed

**Personnel** – Melanie Colgan

* Submitted feedback on chair rotation policy

**President’s Faculty Advisory Committee** – Anna Case-Hofmeister

* In addition to discussion above, the President supports the creation of a course substitution policy

**Tenure** – David Torres & Ashis Nandy

* Congratulations to Joan Hodge for her tenure approval

**Undergraduate Curriculum Committee** – Ana Vasilic (on behalf of Steve Cox), Ellen Trabka (on behalf of Nursing and Health Sciences), Lori Franklin (on behalf of Language, Letters, and Liberal Arts), Anne Gray (on behalf of Teacher Education), and Ana Vasilic (on behalf of Math and Physical Sciences)

* *Nursing* – requesting an exception to the 15 credit hour minimum for a certificate program; this has been approved by UCC, but still needs approval from Ed. Policy; course description updates
* *Language and Letters* – 4 new courses proposed, two as new options for Gen. Eds., and two expansions of course offerings
* *Education* – several changes needed to correct course language for consistent language, spelling/grammar errors
* *Math* – improved clarity of course descriptions, specification of co-requisites, removal of co-requisite requirements for MATH 1130 since it’s not algebra based
* Motion to approve the Nurse Aid program – Ana Vasilic
* 2nd motion to approve Motion to approve the Nurse Aid program – Lori Franklin
* Motion passes
* Motion to approve the course changes passed by the UCC – Lori Franklin
* 2nd motion to approve Motion to approve the Nurse Aid program – Teresa Beaty
* Motion passes

**Old Business**

**Proposed language for e-votes in the Senate** – Scott Braley

* Tabled

Motioned to adjourn the meeting – Rachel Mieklejohn

2nd motion to adjourn – Anna Case-Hofmeister

All voted in favor – motion passes.

Meeting was adjourned at 3:21 pm.