NORTHERN NEW MEXICO COLLEGE STUDENT COURSE EVALUATION SCHEDULE FOR THE ACADEMIC YEAR 2023-24

Administration: Institutional Research will conduct the student course evaluation at the end of the 8-week and 16-week courses. From Fall 2023, we will use Course Evaluation & Surveys by Watermark to gather students' feedback for the courses and instructors. Earlier, we used SurveyMonkey for the same purpose. The course evaluations will be open for student feedback for two weeks for the second 8-week and 16-week courses (before the final exams week) and for one week for the first 8-week courses (before the final exams week).

Evaluation Period	Dates
Fall 2023 (1st 8 week course)	October 2 thru October 9
Fall 2023 (2nd 8-week course)	November 16 thru December 1
Fall 2023 (16-week course	November 16 thru December 1
Spring 2024 (1st 8 week course)	March 1 thru March 8
Spring 2024 (2nd 8 week course)	April 21 thru May 5
Spring 2024 (16 week course)	April 21 thru May 5
Summer 2024	TBD

Results: Once grades are posted, instructors will receive an email notification regarding the availability of the survey results. Instructions for accessing the course evaluation survey results have been posted on the NNMC Institutional Research webpage. In Watermark, each department chair has been assigned as the survey report admin for their respective department. This enables them to access the reports of their instructors.